

Model Owner & Contractor Safety Specifications for Contractors

Each contractor (including construction managers, general contractors, prime contractors, subcontractors and any other entity having a contract to perform construction, alteration, repair or demolition work at the site) is required to implement, monitor and enforce a written safety program providing for the safety of its agents and employees. This safety program shall, at a minimum, satisfy the following contractor obligations:

1. Each contractor is responsible for designating a competent on-site safety person. This individual will be responsible for taking prompt action for correcting safety deficiencies.
2. Each contractor is responsible for performing and documenting safety audits for employees' work practices.
3. Each contractor is responsible for coordination with others to assure the safety and compliance of all work and site conditions under the contractor's scope of work.
4. Each contractor is responsible for maintaining accessible material safety data sheets for products it brings on site and for training its employees.
5. Each contractor is responsible through tool box talks or other means for conducting and documenting regular periodic continual training of its employees in safe work practices.
6. Each contractor is required to submit a Pre-Qualification Short Form as provided by the Metro Indianapolis Coalition for Construction Safety (MICCS) prior to the start of work.
7. Each contractor will have on site at least one supervisory individual who has successfully completed a ten (10) hour OSHA training class.
8. Each contractor's OSHA Recordable accidents, minor or severe, must be immediately reported to the following persons:

- a. The supervisors or safety representative of the contractor employing the injured person, or whose work the injured person was performing at the time of the accident;
 - b. The contractor or contractor(s) whose scope of work was involved in the accident;
 - c. The construction manager or general contractor (as applicable);
 - d. The owner or the owner's representative (if applicable).
9. All on site employees of contractors are required to be registered in the MICCS substance abuse data base and have a valid MICCS card. Each contractor shall, by express language, include these Safety Specifications in every contract pursuant to which the contractor subcontracts a portion of its scope of work to another contractor.

(For more information, contact the issuing party (owner or contractor)
or MICCS at 317-685-8433.)